

From: [McAteer, Mike](#)
To: [Carter, Timber](#)
Cc: [R6HarveyInfo](#)
Subject: FW: ConcurGov Correspondence - TA for McAteer
Date: Wednesday, September 13, 2017 9:10:10 PM

Hi Timber:

I went into Concur and booked my flight and rental car for my deployment to Beaumont next week (Sep. 18 to Sep 27). I will forward the itinerary to you in the next email in case you need it. Concur automatically opened a TA for me after I confirmed the reservation bookings.... the TA number is TAA051BX with AUTH219363 (see below).

Hopefully I did this correctly.... but just let me know if I need to provide more information so you can complete the TA....by the way, I will be staying in a trailer at the facility in Port Arthur so, I don't think I need a hotel (but if you need to put a cost in the TA for a hotel just in case that makes sense to me).

Thanks Timber.... again, just let me know if you need anything else from me.

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-----Original Message-----

From: do-not-reply@concursolutions.com [<mailto:do-not-reply@concursolutions.com>]
Sent: Wednesday, September 13, 2017 9:03 PM
To: McAteer, Mike <mcateer.mike@epa.gov>
Subject: ConcurGov Correspondence

MCATEER.MIKE@EPA.GOV

A Concur document for MICHAEL MCATEER, TAA051BX, Auth with a trip departure date of 09/18/17 has been stamped CREATED by MICHAEL MCATEER and is now awaiting your action.

You can access ConcurGov at:
<https://cge.concursolutions.com>